Chole-QuIC4

The Royal College of Surgeons of England are currently initiating [Cholecystectomy Quality Improvement Collaborative (Chole-QuIC4)](http://www.rcseng.ac.uk/cholequic) our fourth project which is focused on improving the quality of care for patients with acute gallstone disease.

# Request for services: quality improvement support and advice

To deliver this project RCS England would like to commission quality improvement (QI) support and advice from an experienced QI consultant or a team of QI consultants.

We would like to work with an individual/organisation that can provide expert quality improvement advice and support to the participating hospitals.

Activities required are below

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| Activities |
| Attending regular project meetings with the Senior Project Manager and Clinical Lead to discuss project progress. |
| Reviewing the plan and slide deck for project events (webinars and collaborative meetings).  Providing data analysis ahead of event. Facilitating the events on the day. |
| Attending and inputting into internal site rating processes (x2) in order to RAG rate sites. |
| Providing data analysis for mid-project and end of project site reports and reviewing the other sections of these reports. |
| Providing ad hoc site support through emails and telephone calls. |
| Providing site support through half day virtual site visit with each site.  (N.B. as this is optional for sites, if the sites do not take up this offer, these days may be redistributed to another activity with the approval of the Senior Project Manager) |

# Selection criteria

Responses will be evaluated using the following criteria in no particular order:

Evidence of skills and experience required

Ability to deliver on all required services or outputs

The quality and clarity of the response to this specification

Evidence of proven success of similar projects

Responsiveness and flexibility

Transparency and accountability

Value for money

Ability to work with others

# Budget and contract

We are looking for someone available to start this project in June 2023 and work on the project until February 2025.

The total budget to deliver this work is £15,600.

# About you

|  |  |
| --- | --- |
| Your / Organisation Name (if applicable) |  |
| Type of organisation (if applicable) |  |
| Company or Charity Number |  |
| VAT Number (if applicable) |  |
| Address |  |
| Registered Address (if different) |  |
| Website Address (if applicable) |  |
| Primary contact name including position and title (to whom all correspondence will be addressed) |  |
| Phone number |  |
| Email address |  |

# Proposal

Please outline a brief overview of your suitability for this role.

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|  |

# Share some recent examples where you have completed the following tasks.

|  |  |
| --- | --- |
| Activities | Provide one or two examples below |
| Attending regular project meetings with the Senior Project Manager and Clinical Lead to discuss project progress. |  |
| Reviewing the plan and slide deck for project events (webinars and collaborative meetings).  Providing data analysis ahead of event.  Facilitating the events on the day. |  |
| Attending and inputting into internal site rating processes in order to RAG rate sites. |  |
| Providing data analysis for mid-project and end of project site reports and reviewing the other sections of these reports. |  |
| Providing ad hoc site support through emails and telephone calls. |  |
| Providing site support through half day virtual site visit with each site. |  |

# Outline your approach to delivering this project. Please include the number of days that would be spent on each activity

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|  |

# Resources

RCS England wants to maximise the return it provides to members and obtain best value from external suppliers.

Use this table below to provide details of who will work on this project, in what capacity, their effort and day rate information. Please include VAT in your costing if applicable and note any charity discounts.

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Title** | **First Name** | **Last Name** | **Relevant Experience** | **Number of days** | **Day Rate (£)** |
|  | | |  |  |  |
|  | | |  |  |  |
|  | | |  |  |  |

# When will you be available to start work on this project?

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# Any other relevant information

Reference  
Please provide details of your reference. We will contact references if you are successful in your application.

|  |  |
| --- | --- |
| Name |  |
| **Position** |  |
| **Email** |  |
| **Telephone number** |  |

# Signed (on behalf of the organisation, if applicable):

Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Position:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Please note final appointment will be subject to a formal appointment and contracting process.**

**To apply send this completed application form to** [**cholequic@rcseng.ac.uk**](mailto:cholequic@rcseng.ac.uk) **by 5pm on 1 June 2023.**

Contact Details

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