

Role title	Honorary Editor of <i>Plarr's Lives of the Fellows of The Royal</i>
	College of Surgeons of England
	https://livesonline.rcseng.ac.uk/client/en_GB/lives

Responsibilities	1.	To assist and support the Library and Archives team and Chair of the Lives of the Fellows committee in the production of obituary entries for Fellows (FRCS and FDSRCS) published via the College website.
	2.	The Lives of the Fellows Committee reports formally to the Board of Trustees via the Library, Museums and Archives Committee. The Chair of the Lives of the Fellows Committee is a member of the Library, Museums and Archives Committee.
	3.	The Honorary Editor deputises for the Chairman to chair Lives Committee meetings or to report to the Library, Museums and Archives Committee as may be needed.
	4.	Together with the Chair of the Lives Committee the Honorary Editor is responsible for policy development to ensure high quality publishing standards are adhered to in the production of <i>Plarr's Lives of the Fellows</i> .
	5.	Together with the Chair of the Library, Museums and Archives Committee and the Director of Library and Archives, the Chair of the Lives Committee is responsible for recruiting the Honorary Editor for <i>Plarr's Lives of the Fellows</i> when the position falls vacant in accordance with College procedures. The usual period of service will be five years and may be extended for a further period with committee approval.

Current Chair of Lives Committee	Mr John Black, FRCS	
Reporting to	Library, Museums and Archives Committee	
Key staff member	Director of Library and Archives Ms Sara Pink	
Date of approval	22/11/2024	