

Restorative Specialty Membership Examinations (M Endo, M Perio, M Pros)

Royal College of Surgeons of England and Royal College of Physicians and Surgeons of Glasgow

Examiner Job Description

1. JOB TITLE

Examiner for Bi-Collegiate Membership in Endodontics, Periodontics or Prosthodontics of RCS England and RCPS Glasgow.

2. LINES OF ACCOUNTABILITY

Report to the Chairperson of the Examination Board, through the Lead Examiner(s). The Chairperson of the Examination Board reports to the FDS Examinations Committee and Specialty Membership Examinations Executive

3. QUALIFICATIONS

The Examiner should hold the following:

- Full registration with the General Dental Council (UK)
- Specialist registration essential in Restorative Dentistry and/or elected monospecialty
- Relevant postgraduate qualification(s)
- Fellow or Member or Affiliate of RCS England or RCPS Glasgow

4. EXPERIENCE

- Be in active clinical and/or academic practice (or <2 years of retirement)
- Have at least 3 years' experience in teaching and examining at a specialist level including written question setting and preparing clinical examination materials
- Be motivated to maintain knowledge and skills and attend regular examiner training appropriate to the Examination and as required by the Colleges

5. JOB SUMMARY

- Be available to participate in diets of the Examination as requested by the Chairperson of the Examination Board and/or Lead Examiner(s)
- Prepare and develop examination materials and model answers to include the following as an absolute minimum per year: 1 general essay/SAQ question, 1 specialty essay/SAQ question, 1 general unseen case and 1 specialty unseen case.
- Participate in meetings of the Examiner Panel as required by the Chairperson and/or Lead Examiner(s)
- Actively participate in ensuring that the Examinations are of the highest standards
- Examine following the principles outlined in training courses and guidance documents
- Complete all marking and any related documentation in accordance with guidelines.
- Observe strict confidentiality with regard to the performance of candidates.
- Act to promote the Examination on behalf of the Colleges.
- Abide by the principles set out in the Examiner Code of Conduct.

6. TIME COMMITMENTS

- Examiner term: six years in the first instance, followed by two discretionary terms of five years each
- Examiner training: 1-2 days of initial training followed by approximately 1 day per year
- Preparing examination material: approximately 1-2 days per year
- Examining: up to 6 days per year
- Marking: up to 2 days per year